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TO : Director, Office of Training
SUBJECT : Revision of OTR CATALOG OF COURSES
REFERENCE: OTR Memorandum to TO/Office of Finance, 20 December 1963,
same subject

1. This is to confirm the discussions between Mr. [REDACTED] 25X1A
of your office and Mr. [REDACTED] of this office concerning the budget 25X1A
courses listed in the former catalog as being sponsored by the
Office of the Comptroller.

2. In view of the fact that two offices, the Executive Director-
Comptroller and the Office of Finance, now have an interest in the
courses it is recommended that the Office of Training sponsor them.

3. The Executive Director-Comptroller and the Office of Finance
will continue to provide the course material and instructors. No
change is required in the course description at this time. The
entire program for financial training is under review and additional
courses are being considered.

R. H. FUCHS
Director, Office of Finance

CONCUR:

[REDACTED]
25X1A

John M. Clarke
Director, OBPAM

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